## SMG360<sup>®</sup> reporting app How to pair your device

- smg
- 1. Ensure you have the latest version of the smg360 reporting app
- 2. Log in to the desktop version of the smg360 reporting website via normal means (company intranet or smg.com)
- 3. Click on the "Settings" icon



4. Click on "Mobile App" in the list on the left



5. Click on "Get My Code"



- 6. Launch the smg360 reporting app
- 7. On the app's login screen, tap "Pair My Device"

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8. Type the code obtained in step 5 in the text box and tap "Pair Device"



 You're all done! You will not be required to authenticate through this process again unless your token expires. Tokens can be manually expired by SMG or can automatically expire when the user hasn't logged in within a set time period. ●

